

**Minutes of the Winterslow Parish Council October monthly meeting held at Winterslow Village Hall on Monday 7th October 2024 at 7.30 hrs.**

**Present: Cllr Taylor, Cllr Moody, Cllr Port, Cllr Warnes, Cllr Haynes, Cllr Bradley, Cllr Sheppard, Cllr Prew and the Clerk, Jane Tier.**

*Prior to the start of the meeting, the Council interviewed four potential candidates to the fill three vacancies on the Council.*

*Seven members of the public attended the October meeting.*

*Three of the members of the public raised concerns regarding speeding along the A30, A343, Lopcombe Corner areas.*

*Cllr Warnes reported that she is attending the Local Highways Footpath Improvement Grant, LHFIG, group meeting on the 8th October where she will be reporting on the issues at Lopcombe Corner with a comprehensive brief on the recent Radar survey that has taken place, including speeding data.*

**183.24 To receive apologies.** *No apologies.*

**184.24 Declarations of Interest:**

(a) To receive **Declarations of Interest** in respect of matters contained in this agenda.

*Cllr Moody declared an interest on agenda item 188.24 – Planning application, PL2024-08407.*

(b).To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered. *None.*

**185.24 Minutes**

To consider and resolve to approve the minutes of the 2nd September Monthly Parish Council meeting and 16th September Extraordinary meeting.

*Resolved: The Council approved the minutes of the 2nd September monthly meeting and the 16th September Extraordinary Meeting, without amendment.*

**186.24 To Resolve to discuss and formally vote on the Co-option of three new Councillors onto the Parish Council.**

*Resolved: The Council resolved to appoint the following Co-options onto the Parish Council:*

*Joe Elder*

 *Annabel Harding*

 *Iain Richardson*

**187.24** To consider any **urgent business** raised by the public in public discussion, and any other urgent matters or items of information from councillors, or for referral to the appropriate working party*.* *None.*

**188.24 Planning applications.**

 **PL2024/07995**

 **Change of use from agricultural use to B2 (general industrial).**

 **New Manor Farm, Pitton Road, West Winterslow, Salisbury, SP5 1SE.**

 ***Resolved: No objection to the application.***

 **PL2024/08166**

 **First floor end, front and rear extensions over existing single storey elements, including single storey front extension.**

 **17 Saxon Leas, Middle Winterslow, Salisbury, SP5 1RN**

*The Council had no objection to the proposal but recommends that the first floor window at the side of the property has obscured glazing for privacy.  It was also noted that the application refers to no trees or hedges being affected, however the hedge to the neighbouring property is be shown as removed to accommodate the extension.*

 **PL2024/08407**

 **Rear double storey extension in place of existing single storey extension. Demolition of existing outbuildings.**

 **Well Cottage, Witt Road, Winterslow, Salisbury, SP5 1PL**

*The Council proposed no objection to the application but noted that there was no specification provided for the proposed timber boarding.  Boarding in close proximity of the ground can quickly rot and the Council was concerned over the longevity of the appearance.*

*Cllr Moody abstained from the vote*.

 **PL2024/08826**

 **Alterations and Extension to South West Elevation.**

 **Trevano, Middleton, Winterslow, Salisbury, SP5 1QS.**

 ***Resolved: No objection to the application***

 **PL2024/08825**

 **Alterations and enlargement of double garage to accommodate 4 vehicles.**

 **Trevano, Middleton, Winterslow, Salisbury, SP5 1QS**

 ***Resolved: No objection to the application.***

**189.24 Planning Application update.**

**190.24 Finance** - **To Resolve to agree the October monthly payments and agree the Bank.**

*Winterslow Parish Council Resolved to agree the October payments and agree the Bank*

 *Payments £8012.03 (see attached).*

 *Bank £68987.38*

 *Savings Account £100,000.*

 **Annual Governance and Accountability Reports (AGAR).**

*Noted: The PKF Littlejohn External Audit Report for 2023-2024, and conclusion of Audit, no issues stated.*

 **To Discuss and Review the Q2 forecast for year 24/25 and Draft Budget for 25/26.** *(see attached).*

*Cllr Taylor presented the Quarter 2 Financial forecast figures and the Council discussed the following areas: Income & Expenditure, Precept forecasting for 2025-2026, maintenance, future Capital expenditure, Barry’s Field Sports Pavilion, the Recreation ground. This will be reviewed at the November meeting.*

**191.24 Parish Council Meetings - To discuss and agree meeting dates and location to be used if the Village Hall Committee room should become too small to accommodate attendees.**

*This will be reviewed on a monthly basis.*

**192.24 Press and Media Policy**

 **To Resolve to agree and note the contents of the Press and Media Policy.**

*Resolved: To agree and note the contents of the Press and Media Policy.*

**193.24 Highways**

 **a) To Resolve to agree to pursue the removal of the Caravan at the Parkmoor site by Wiltshire Council, under the legislation detailed below;**

Local authorities, (not local councils) have the power under the Refuse Disposal (Amenity) ACT 1978, as amended by the Clean Neighbourhoods and Environment Act 2005, to remove a vehicle, which is abandoned in their area, on public land.

The police and principal authorities also have powers to remove abandoned vehicles under the Removal and Disposal of Vehicles Regulations 1986.

*Winterslow Parish Council resolved to pursue the removal of the Caravan at Parkmoor with Wiltshire Council.*

 **Traffic Management update for Lopcombe Corner** *(Cllr Warnes).*

*This item was moved to under agenda item 185.24, with the agreement of the Chairman.*

 *Cllr Warnes updated the Council on the latest information on Traffic Management at Lopcombe Corner, what has taken place and the information that she will take forward to the LHFIG meeting, (Local Highways Footpath Improvement Group).*

**194.24 Recreation**

 **To discuss an email regarding dog fouling on the Recreation ground.**

*The Council agreed that any action taken to reduce the problem of dog fouling on the Recreation ground could not be monitored or enforced and would be detrimental to the*

 *dog owners who do remove their dog fouling.*

**195.24 To Resolve to agree for Winterslow Parish Council to accept the transfer of ownership of Stone Close play area from Wiltshire Council to Winterslow Parish Council, with**

**the provision that Wiltshire Council fund the transfer with a grant of £12000.**

*Resolved: The Council resolved to accept the transfer of the ownership of Stone Close play area from Wiltshire Council, with a grant of £12000, with the provision that the Legal agreements are acceptable.*

**196.24 Barry’s Field Update**

 **To receive a report from the Clerk on the Area Board Youth initiative and issues facing the Winterslow Youth Zone.**

*The Area Board Youth initiative is hoping to employ a Youth Worker who would be employed to attend Youth Clubs / activities for the Parishes in need. The initiative is focused on Winterslow, Laverstock and Ford and Pitton Parish Council and the Youth in the villages. This is dependent on the participation of the Councils, donations from each of the Councils and volunteers to assist with the management of the Youth Clubs.*

 *The Clerk will report back to the Council when she has an update from the Area Board.*

 **To discuss and vote on obtaining quotes for replacement flooring and blinds for the**

 **First floor of Barry’s Field.**

*Resolved: The Council resolved for the Clerk to obtain quotes for replacement flooring and new blinds for the First Floor of Barry’s Field.*

**197.24 Chairmans report**

*Cllr Taylor reported that he has been in contact with two residents who have offered to help the Council with ad-hoc tasks where necessary, and this will be discussed with them.*

**198.24 Correspondence**

*The Council noted all correspondence.*

**199.24 To confirm the date of the next full council meeting.**

*The date of the next full council meeting is 4th November, venue to be decided.*

**200.24 To close the meeting.**

*The meeting closed at 21.41pm.*

|  |  |  |  |
| --- | --- | --- | --- |
| **WPC 24/25 Forecast at Q2, budget 25/26** |  |  |  |
|  | **24-25** | **Year end** | **25-26** |  |
|  | **Agreed Budget** | **Actual to Sept**  | **Forecast** | **Budget** |  |
| **INCOME** |  |  |  |  |  |
| Precept | 90000 | 90000 | 90000 | 90000 |  |
| Pavilion Hire  | 400 | 1245 | 1500 | 1500 |  |
| School | 200 | 0 | 0 | 200 |  |
| R2 Income / CIL | 0 | 0 | 0 | 0 |  |
| BF Hire Income | 10000 | 4461 | 10000 | 12000 |  |
| Misc Income, refunds | 0 | 0 | 0 | 0 |  |
| VAT refund | 0 | 1367 | 0 | 0 |  |
| TOTAL INCOME | 100600 | 97073 | 101500 | 103700 |  |
| Cash brought forward | 107904 | 107904 | 107904 | 80889 |  |
| **TOTAL CASH** | 208504 | 204977 | 209404 | 184589 |  |
|  |  |  |  |  |  |
| **EXPENDITURE**  |  |  |  |  |  |
| Wages Clerk | 15120 | 8400 | 16000 | 17000 |  |
| Subscriptions | 900 | 747 | 747 | 900 |  |
| Insurance | 5500 | 5721 | 5721 | 6500 |  |
| Rec Ground Maintenance | 5000 | 3900 | 5000 | 5000 |  |
| Longcroft Maintenance | 1500 | 0 | 500 | 500 |  |
| Audit Fees (Int&Ext) | 1500 | 440 | 1000 | 1500 |  |
| Pavilion Maint and upgrades | 3000 | 588 | 500 | 1500 |  |
| Payroll | 300 | 0 | 300 | 400 |  |
| Gen Admin&office | 1000 | 691 | 1000 | 1200 |  |
| Repairs / Maint (exc Rec) | 2000 | 1467 | 2000 | 2000 |  |
| Misc | 1000 | 0 | 1000 | 1000 |  |
| ROSPA Inspect | 500 | 247 | 247 | 500 |  |
| Tree felling | 6000 | 0 | 15000 | 3000 |  |
| Training | 500 | 220 | 500 | 500 |  |
| PC Web Sites | 800 | 275 | 800 | 1000 |  |
| Bins | 3000 | 0 | 3000 | 3500 |  |
| SID, traffic m'ment | 2000 | 705 | 1500 | 1500 |  |
| Travel | 100 | 23 | 100 | 100 |  |
| HMRC | 2500 | 1901 | 2500 | 3000 |  |
| BF pavilion running costs | 16000 | 7593 | 16000 | 17000 |  |
| BF upgrades | 25000 | 0 | 20000 | 5000 |  |
| BF Grounds Grass/hedge cut | 5000 |  | 5000 | 6000 |  |
| Community Bus contribution | 500 | 0 | 500 | 0 |  |
| Defibrillator | 700 | 0 | 700 | 800 |  |
| Donations inc. Village Hall | 10000 | 0 | 10000 | 10000 |  |
| Rec: New car park entry/exits | 10000 | 1195 | 15000 | 0 |  |
| Rec: New fencing | 1000 | 0 | 1000 | 0 |  |
| S.137 | 1500 | 0 | 1500 | 1500 |  |
| Election fees | 2000 | 0 | 0 | 0 |  |
| Hall Hire | 200 | 0 | 200 | 100 |  |
| Scribe | 1200 | 0 | 1200 | 1500 |  |
| Asset purchase | 7500 | 0 |  | 0 |  |
| VAT | 0 | 1918 | 0 | 0 |  |
| **TOTAL EXPENDITURE** | **132820** | **36031** | **128515** | **92500** |  |
|  |  |  |  |  |  |
| **Cash carry forward into 25/26** | **75684** |  | **80889** |  |  |
| **Reserves** |  |  | 61000 |  |  |
| **Unallocated cash** |  |  | **19889** |  |  |
| Cash carry forward into 26/27 |  |  |  | 92089 |  |
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